



International Labour Office
Bureau international du Travail
Oficina Internacional del Trabajo

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The Minister of Foreign Affairs
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Rép. de Géorgie

27 April 2018



107th Session of the International Labour Conference
(Geneva, 28 May-8 June 2018)

Dear Sir,

With reference to the letter of convocation to the 107th Session of the International Labour Conference, dated 31 January 2018, it is now my pleasure to provide you with further details regarding the programme of this year's Conference.

At its 332nd Session (March 2018), the Governing Body of the International Labour Office adopted a tentative plan of work for the 107th Session, which will open on **Monday, 28 May**, and close on **Friday, 8 June**, and took a number of decisions aimed at improving the functioning of the Conference. The *Conference Guide*, containing updated details on the Conference programme as well as practical information for delegates, will shortly be posted on the Conference website (www.ilo.org/ilc). Printed editions of the *Conference Guide* will also be distributed during the Conference.

I would like to remind you that the credentials of national delegations must be submitted to the Office of the Legal Adviser before **Monday, 7 May**. Links to the online accreditation system, as well as detailed information on the submission of credentials, can be found at <http://www.ilo.org/ilc/Credentials/lang--en/index.htm>. Access codes for the system were communicated to member States, through their Permanent Missions whenever possible, in April.

Special attention is drawn to the section in the *Conference Guide* on "Gender parity", which refers to the participation of women at the Conference and urges member States to include a higher percentage of women in their delegations with a view to achieving gender parity. As the enclosed infographic shows, only 28.78 per cent of participants who attended last year's Conference were women. Almost 78 per cent of delegations did not reach parity, with 12.5 per cent of delegations lacking women in leadership positions and 3.5 per cent of delegations including no women at all. I therefore make a personal call to you to step up your efforts to help achieve, or better yet exceed, the current aim of ensuring that women make up at least 30 per cent of each delegation, with the ultimate aim of gender parity.

The document mentioned in this letter is being forwarded only to the addressee of the original.

As last year, delegates may register online to participate in committees. This time-saving measure is more fully explained in the *Conference Guide*. The registration forms for constituents can be found at www.ilo.org/ilc by opening the link "Committees on the agenda" and then clicking on the "Registration in committees" link. Governments are asked to ensure that their registration forms reach the Office (reloff-conf@ilo.org) **by 6 p.m. on Sunday, 27 May**, so that the initial composition of committees may be approved by the Conference at its opening sitting on Monday, 28 May.

Please note that the **closing date** for those wishing to register for the list of speakers for the plenary discussion of the reports of the Chairperson of the Governing Body and of the Director-General is **Thursday, 31 May, at 6 p.m.**, subject to approval by the Selection Committee of the Conference.

This year's World of Work Summit is scheduled for **Thursday, 7 June**, and will have as its theme "Employment and decent work for peace and resilience: how we make it happen". Further information on the Summit can be found in the *Conference Guide*.

The Official Meetings, Documentation and Relations Department can provide any additional information you may require concerning the 107th Session of the Conference. The contact numbers for this Department are provided at the end of the *Conference Guide*.

The International Labour Office very much looks forward to welcoming tripartite national delegations to the 107th Session of the International Labour Conference in Geneva.

Yours sincerely,

A handwritten signature in black ink that reads "Guy Ryder". The signature is written in a cursive, flowing style with a large initial 'G' and 'R'.

Guy Ryder
Director-General